210mm

3mm bleed (if required)

5mm text free zone

297mm

3mm bleed (if required)

5mm text free zone

3mm bleed (if required)

5mm text free zone

A4
297mm x 210mm

5mm text free zone

3mm bleed (if required)

PRODUCT INFO

NAME:	A4 Letterhead/Flyer/Leaflet/Poster
SIZE TRIMMED:	297mm x 210mm
SIZE INCLUDING BLEED:	303mm x 216mm
COLOUR SPACE:	CMYK (all spot colours converted to CMYK)
——————— :	CUT LINE
- - - - - - - - - - - :	SAFE EDGE - where possible, all text to remain inside the safe edge line (5mm).
PREFERRED FORMAT:	Press Ready PDF, all fonts and linked images embedded.
ALTERNATIVE FORMAT:	EPS, all fonts converted to paths and linked images embedded.
	TIFF, minimum 300dpi, preferred 450dpi.
	PSD, minimum 300dpi, with all layers preserved and fonts included with upload.